



Former Bukit Timah Racecourse, Singapore

JOB TITLE: FREELANCE RESEARCH ASSISTANT
LOCATION: HONG KONG

THE ROLE

Due to increased project demand and to support project delivery across the region, Purcell are looking for a freelance Research Assistant to support our Hong Kong Studio. This role will be to aid the Studio and established talented team that is currently working on a diverse and exciting range of heritage projects that require heritage appraisals and documentation.

Purcell is an award-winning employee-owned architectural and heritage consultancy practice with a commitment to quality, innovation, and diversity. We have staff of approximately 280 talented architects, designers, heritage consultants and surveyors across 14 offices, in the UK, Hong Kong and Australia.

Collaboration is central to our employee-ownership culture, providing opportunities to work on some of the finest buildings; from meticulous heritage and conservation schemes to bold contemporary design. We offer a rewarding and supportive environment for personal and professional development and our employee-owned ethos empowers everyone to use their voice. We believe in creating an equitable and inclusive culture, founded on our values, which celebrates knowledge sharing and our successes, to build an inspiring work environment.

It is our distinctive employee-owned working culture that has contributed to our status as a World Architecture Top 100 Practice, renowned for our excellence in architecture and heritage consultancy.

MAIN DUTIES

Candidate's main duties will include:

- Archival research and report drafting in both English and Chinese

SKILLS, KNOWLEDGE AND EXPERIENCE

Candidates will ideally have:

- Bachelor in conservation, arts history or other relevant discipline.
- Good presentation skills (Visual, written & spoken) and contribution to high quality documentation.
- Fluent in English and Cantonese/Mandarin, both written and spoken.
- Professional at all times.
- Commitment to the role.
- Ability to manage self, work under pressure, and meet deadlines.
- Personable, confident and with a keen sense of team spirit.
- Knowledge of Microsoft Office programmes

As world leaders of Heritage and Conservation, Purcell is committed to embracing diversity and equal opportunity within our international teams, reflective of the society in which we work and live.

We welcome people from all backgrounds and celebrate differences through our culture of employee ownership.